



Introduction

BROOME-TIOGA BOCES Homeschooling Liaison Program

Who are we?

- Lynette Bryan, Supervisor



- Tim Hortman



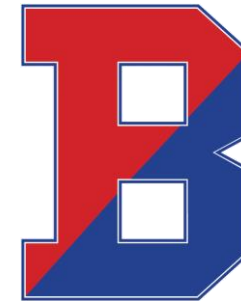
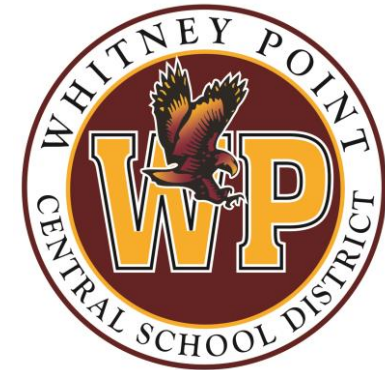
What can we do?

- For students whose parent(s)/guardian(s) elect to educate their children at home, BOCES provides support in meeting the legal requirements.
- ELECT – A right ensured by Education Law.
- SUPPORT – In areas of process, definitions, expectations and documentation.
- LEGAL REQUIREMENTS – A consistent level of expertise for parents and schools.
- COMMUNICATION – The key to making this all work.



Which districts do we serve?

- Binghamton
- Chenango Forks
- Chenango Valley
- Deposit
- Harpursville
- Johnson City
- Maine-Endwell
- Union-Endicott
- Vestal
- Whitney Point
- Windsor



Quick disclaimer

- BOCES is a service, not the authority in all matters relating to the home instruction of students within the districts that purchase the service.
- While we do our very best to stay knowledgeable about all things homeschool, we appreciate other perspectives or considerations.
- This PowerPoint is not intended as legal advice.



Intent to Homeschool

STEP ONE



100.10 B(1)

“Except as otherwise provided in paragraphs (2) and (3) of this subdivision, parents or other persons in parental relation to a student of compulsory school attendance age shall annually provide written notice to the superintendent of schools of their school district of residence of their intention to educate their child at home by July 1 of each school year. The school year begins July 1 and ends June 30 for all purposes within this section. In the case of the City School District of the City of New York, the school district of residence for students who, if enrolled in the public schools, would attend elementary school, intermediate school or junior high school in a community school district, shall be deemed to be the community school district in which the parents reside.”

<http://www.p12.nysed.gov/part100/pages/10010.html#b>

What is the timeline for the intent letter?

- As a general rule, July 1 is the due date for the letter of intent. This is technically the first day of the new school year.
- If you start instruction after the start of the school year or you move districts...
 - You have 14 days to provide the written letter of intent.



What is compulsory age?

- Students who turn 6 years old on or before December 1.
- Students who turn 16 between July 1 and June 30 are of compulsory attendance age during the entire school year. After that, they are no longer compulsory age.



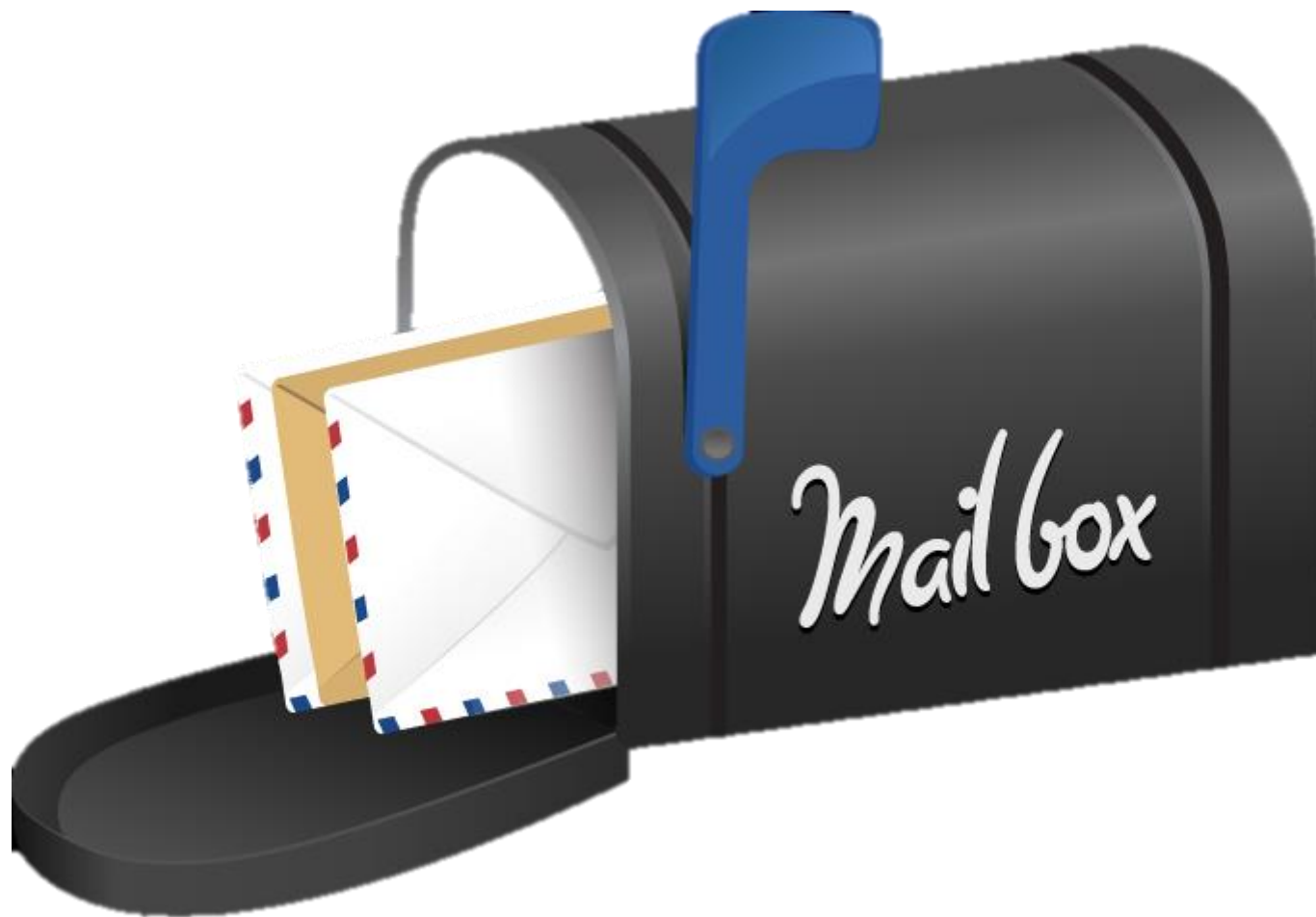
What if I want to start schooling my child BEFORE the compulsory date?

- Schools are not required to respond to your paperwork. There is no requirement thus no judgment of compliance.
- Each district can determine if they will accept paperwork before compulsory age.



What can I expect after sending in the intent?

- Within 10 days of BOCES receiving the letter of intent, BOCES must respond with a copy of the regulations and an IHIP form.
- This is done via email or regular mail.



IHIP: Individual Home Instruction Plan

STEP 2



When does the IHIP need to be completed?



- Within four weeks of receiving the forms and regulations OR by August 15 (whichever is later).
- It is not required that you use the BOCES form, but you should include the information that appears on the form.
- BOCES is required to provide assistance in preparing the IHIP if requested.

What information must be on the IHIP?

- Name, age and grade level.
- School district that you live in.
- Dates that you plan to send in the quarterly reports.
 - Remember that the school year ends on June 30.
- Names of the people who will be providing instruction.
- “A list of the syllabi, curriculum materials, textbooks or plan of instruction to be used in each of the required subjects”
- A MAP... How do you plan to get from September to June?



What subjects are required?

| Subject | Grades K-6 | Grades 7-8 | Grades 9-12 |
|---------------------------|--|-----------------------------|---|
| English | Reading, Spelling, Writing, English Language | 2 units | 4 units |
| Math | Yes | 2 units | 2 units |
| Social Studies | Geography, US History | 2 units History & Geography | 4 units including: 1 American, ½ Part in Gov't, ½ Economics |
| Science | Yes | 2 units | 2 units |
| Health | Yes | Regular basis | ½ unit |
| Physical Education | Yes | Regular basis | 2 units |
| Music | Yes | ½ unit | 1 unit (or art) |
| Visual Arts | Yes | ½ unit | 1 unit (or music) |
| Practical Arts | | Regular basis | |
| Library | | Regular basis | |
| Electives | | | 3 units |

Anything else I should know?



- The review of the IHIP is only for compliance. It is not to make judgment.
- Other education laws also add required subjects that must be taught kindergarten through grade 12:
 - Patriotism & citizenship
 - Health education regarding alcohol, drug and tobacco misuse.
 - Health education including the topic of AIDs.
 - Highway safety and traffic regulations, including bicycle safety.
 - Fire and arson prevention and safety.

What if my child is taking college classes?

“A statement that the child will be meeting the compulsory educational requirements of Education Law, section 3205, through full-time study at a degree-granting institution, meaning enrollment for at least 12 semester hours in a semester or its equivalent, if that is the case. In this situation, the IHIP shall identify the degree-granting institution and the subjects to be covered by that study.”

- On the IHIP, identify the college and course.
- This may be for one subject or multiple subjects.
- A three-credit course is the equivalent of one unit.



What can I expect after sending in the IHIP?

- Within 10 days or by August 31, whichever is later, BOCES must respond with either..
 - IHIP complies with the requirements.
 - or the IHIP has a deficiency, which must be in a written notice.



What if my IHIP is not compliant?

- Within 15 days or by September 15, whichever is later, you must submit a revised IHIP.
- BOCES has 15 days to review the revisions and respond.
- If there are still issues to be resolved, the regulations clearly identify the parents' rights of appeal.



Quarterly Reports

STEP 3

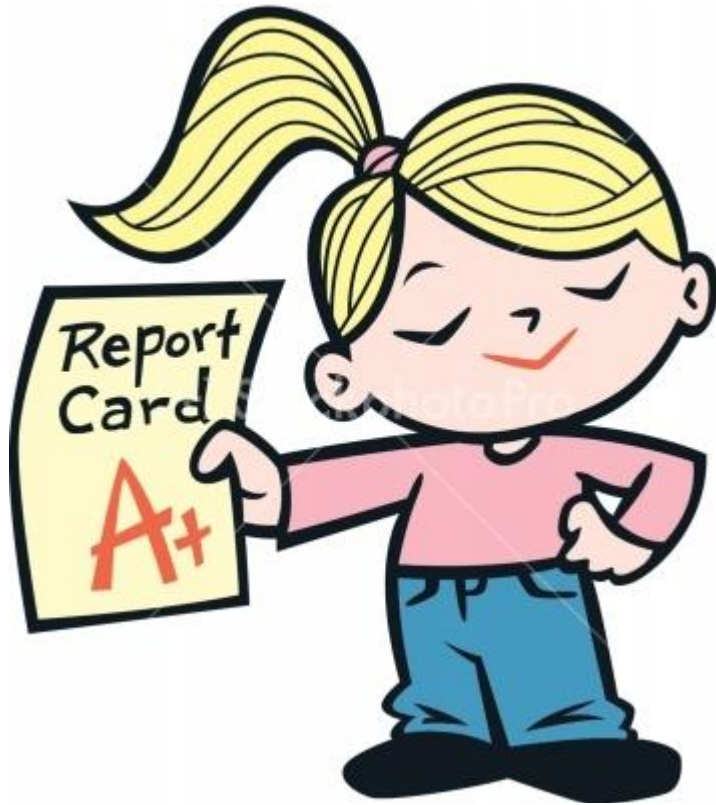


When are the quarterly reports submitted?

- On or before the dates that you specify on the IHIP.
- Our suggested dates are Nov. 15, Feb 5, April 10, June 15



What must be on the quarterly reports?



- Total number of hours of instruction during that quarter.
- Description of the material covered in each subject listed on the IHIP.
- Either a grade in each subject or written narrative.
- Written explanation if less than 80% of the material planned for the quarter was covered.

What are the required hours of instruction?

- Homeschool Instruction is calculated by hours, not school days
- Grades K-6 = 900 hours
 - Averages 225 hours per quarter
- Grades 7-12 = 990 hours
 - Averages 247.5 hours per quarter
- Instructional time \neq Seat time



**“This is my favorite learning place –
Schoolhouse Earth.”**

Do the hours need to be reported by subject?

- No, just total number of hours per quarter is required.
- However... It is recommended that hours per subject be included in the secondary grades so that units can be determined.
 - 108 hours = 1 unit (27 per quarter) 54 hours = ½ unit (13.5 per quarter)

| Subject | Units Req. | Gr. 9 | Gr. 10 | Gr. 11 | Gr. 12 |
|---------------------------|-------------------|--------------|---------------|---|-----------------------------|
| Year: | | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 |
| English/Lang. Arts | 4 units | 1 unit | 1 unit | **1 year | **1 year |
| Social Studies | 4 units | 1 unit | Global 1 unit | American **1 year | PIG Econ **1/2 year each |
| Health | 1/2 unit | | 1/2 unit | **1 year | |
| | | | | **Hours not indicated by subject, so units cannot be determined. | |

How extensive of a description should I include?

- So we can celebrate the progress of your children.
- This can be chapter names or a list of topics.
- A journal of the progress.

- Another strategy that we have accepted at BOCES is to include a table of contents with your IHIP.
 - The quarterly reports can then refer to page numbers, chapters or lessons.



Does the grade have to be a number grade?

- The regulations do not provide for any specific evaluation method.
 - Either a grade for the child in each subject or a written narrative evaluating the child's progress
- An explanation is needed if less than 80% of the material was covered.



Does BOCES respond to the quarterlies?



- The quarterlies are evaluated by BOCES for compliance only and BOCES is not required to respond to your quarterly reports.
- BOCES will acknowledge quarterlies if you have an email on file.
- BOCES will keep a running total of hours and the reports will be kept in your child's record.

Annual Assessment

STEP 4



When is the annual assessment due?

- “At the time of filing the fourth quarterly report as specified in the IHIP, the parent shall also file an annual assessment in accordance with this subdivision.”
- By extension, this must be by June 30, which is the end of the school year per NYSED regulations.
- Realistically, it takes time to get the results of standardized exams back, but this process should not string out indefinitely.

What types of assessment are allowed?

- Commercially published norm-referenced achievement tests.
 - CAT, Stanford, Iowa, CTBS, State Ed test, PASS
 - Required for grades 9-12 and every other year in grades 4-8.



- Narrative assessment based on an interview with the child and a review of the year's work.
 - Grades K-3 and every other year in grades 4-8
 - Completed by a person or group as agreed on with the district.
 - Certifies adequate progress or failure to make adequate progress

Does anyone review the exam results?

- BOCES reviews the exam results for adequate progress.
 - The composite score is above the 33rd percentile on national norms
OR
 - The student's score reflects one year of academic growth.



What if the progress is inadequate?

- The home instruction program (for that child) is put on probation.
- The parent must submit a plan of remediation that addresses the deficiencies in achievement.
 - Should include measurable objectives.
 - This plan goes to the district/BOCES for approval
- Plan comes off probation if at least 75% of the objectives are met by the end of any semester within the year of probation.
 - Or if 100% of the objectives are met after two years of probation.



Other Common Questions



Do I have to register at my home district?



- No, but you do have to demonstrate that your child is of compulsory age and resides within the district.
- Immunization requirements do not apply unless you are asking for access to participate in any activity or event at the school such as testing.

Does the district provide my materials?

- No, there is no obligation for the district to provide any materials, tests, books, library access, etc.
 - This includes standardized exams.
- Districts also do not have to provide remedial services or health services.



Can my child be homeschooled part-time?

- No, it is against legislative law to be dual-enrolled with any instructional program in a public school.
 - This includes being part-time at your home district or part-time at BOCES.
 - However, you can have access to summer school.
- This includes interscholastic sports or intermural sports programs.



Can I get special education services?



- Yes, place a request in writing by June 1 for the next school year or within 30 days after the disability is identified.
- The district Committee on Special Education creates an IESP (individualized education services program)
- If you suspect a disability, request an initial evaluation in writing to the school building where your child would attend.
 - The district must respond within 10 days.

Does my child graduate with a diploma?

- No, students who are homeschooled do not receive a high school diploma.
- Other strategies for college entrance...
 - Take early college courses that count for both college and high school.
 - Start asking questions early of your chosen college or military branch.
 - Ask the district for a letter of completion that indicates you have met all the requirements for home instruction per the regulations.



Any Questions?

Together we can fill in the missing pieces



HOMESCHOOL @ BTBOCES.ORG

PHONE: 766-3728